

# P.G.D.A.V. College

**University of Delhi** 

Nehru Nagar, Ring Road, New Delhi – 110065

Website: <a href="http://pgdavcollege.in">http://pgdavcollege.in</a>

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Supporting document

for

## Annual Quality Assurance Report, 2023-24 Criteria 2.5.2

Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

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Notice for scheduling Internal Assessment for Semester I. III and V

P.G.D.A.V. COLLEGE

NOTICE

Internal Assessment, Sem-I, III & V (December, 2023)

Colleagues taking Semester-I, III & V are requested to kindly take the blank

proformas from the Dealing Assistants in the office and submit the filled

proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas

will be available from 01.12.2023 (Friday) and last date to submit the filled

proformas is 09.12.2023 (Saturday).

Colleagues are requested to add the details (names & roll nos.) of any student on

rolls with them but missing in the proforma.

Colleagues are requested to complete all the columns of the proforma of IA marks

carefully including the Column of Total.

Colleagues, who teach GE/SEC/AEC/VAC papers, are requested to submit the

IA marks **course-wise** separately.

Please note that as per the communication with the University, it will be very

difficult to make any rectification in the IA marks after submission with the

examination branch of the University. So the colleagues are requested to

incorporate any changes in the IA marks well in time.

Date: 30.11.2023

(M.K. Jha) IA Committee

Note: Please note that after the last date of submission, the IA has to be forwarded by the

Principal before submitting to Ms. Divya Bharti.

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Notice for moderation of IA for Semester I. III and V

P.G.D.A.V. COLLEGE

**NOTICE** 

Internal Assessment, Sem-I, III & V (Odd Semester-Dec, 2023)

We have verified (IA marks) all the courses of Semester-I, III & V and these

courses are available for moderation and correction, if any.

All the colleagues are hereby informed that the last date for making corrections

in the IA marks is 2<sup>nd</sup> January, 2024 (Tuesday). All concerned teachers are

therefore requested to make changes, if any, in the IA marks of their respective

subjects latest by the above mentioned date. Please take note that no changes in

the IA marks would be possible thereafter.

All the moderation committee members of the respective Department are

requested to moderate the courses of your subjects and for B.A. (Prog.) and B.Sc.

Math. Sc. as per the practice.

Please complete the moderation work latest by 2<sup>nd</sup> January, 2024 (Tuesday).

Date: 26.12.2023

(M.K. Jha) IA Committee

**Time:** 10:30AM – 03:30PM

(Date:  $27^{th}$ ,  $28^{th}$ ,  $29^{th}$ ,  $30^{th}$  Dec, 2023 and  $2^{nd}$  Jan, 2024)

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**Notice for scheduling Internal Assessment for** 

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### Semester II, IV and VI

#### P.G.D.A.V. COLLEGE

#### NOTICE

#### Internal Assessment, Sem-II, IV & VI (May-June, 2024)

Colleagues taking Semester-II, IV & VI are requested to kindly take the blank proformas from the Dealing Assistants in the office and submit the filled proformas to Ms. Divya Bharti in the Computer Lab (Room No. 12). Proformas will be available from 07.05.2024 (Tuesday) and last date to submit the filled proformas is 15.05.2024 (Wednesday).

Colleagues are requested to add the details (*names & roll numbers*) of any student on rolls with them but missing in the proforma.

Colleagues are requested to complete all the columns of the proforma of IA marks carefully including the **Column of Total**.

Colleagues, who teach **GE/SEC/AEC/VAC papers**, are requested to submit the IA marks **course-wise** separately.

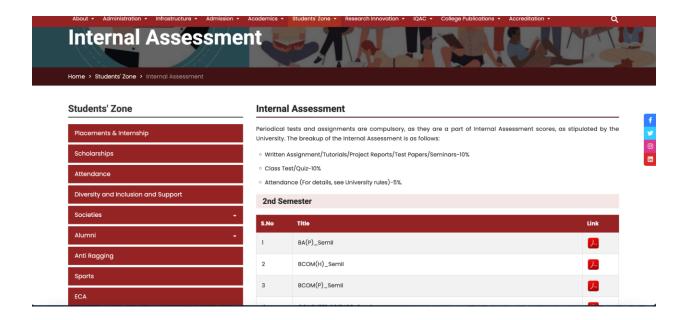
Please note that as per the communication with the University, it will be very difficult to make any rectification in the IA marks after submission with the examination branch of the University. So the colleagues are requested to incorporate any changes in the IA marks well in time.

Date: 03.05.2024 (M.K. Jha)
IA Committee

#### CONTINUOUS ASSESSMENT (CA), (May-June, 2024)

Colleagues are requested to collect the blank proformas for CA marks and submit the filled proformas to Ms. Romila Sharma in the office. Proformas for the same will be available from 07.05.2024 (Tuesday) and last date to submit the filled proformas is 15.05.2024 (Wednesday).

## **Internal Assessment College Website Link**



https://www.pgdavcollege.in/student-corner/ia